

**Magnolia School District
Board of Education
Reorganization/Regular Meeting
Minutes
February 21, 2017
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Oath of Office

Oath of Office given to Board Member Edward Hoban – Sworn in at 6:50 prior to Board Meeting

Roll Call

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Absent
Mr. Nick D’Amico	Present
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mrs. Karen Sorbello	Present

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement

Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on December 21, 2016.
- Minutes of the Reorganization/Regular Board of Education meeting held on January 3, 2017.

Motioned by Nick D’Amico, Seconded by Jennifer Gray

Vote: To approve Minutes

Voice Vote. All in favor ** Edward Hoban abstained BOE Meeting 1/3/17

Motion Approved

**Open Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Jennifer Gray, Seconded by Edward Hoban

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

Close – Audience Participation I

Close Audience Participation I

Motioned by Jennifer Gray, Seconded by Edward Hoban

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOE Business

BOARD OF EDUCATION BUSINESS

Unfinished Business

None

New Business

None

State and Local School Board Association

Karen Sorbello – Attended leadership conference and will attend Tech Conference

Superintendent's Report

Superintendent's Report

Motion to Approve Item 1

Kerry Schotter – Teaching Assistant

1. Ratification of Ms. Kerry Schotter as a teaching assistant effective February 7, 2017 on Step 2 at a salary of \$14, 573

Motioned by Jennifer Gray, Seconded by Nick D'Amico

Vote: To approve Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Workshops

Motion to Approve Workshops Items 1 and 2

Cara Jedlicka – Workshop 1/26/17

1. Ratification of Mrs. Cara Jedlicka to attend a workshop in Cherry Hill, NJ entitled Dyslexia Intervention for I&RS Teams on January 26, 2017 at a cost of \$129.00 (to be taken out of professional development)

Karen Sorbello – Workshop 2/4/17

2. Ratification of Mrs. Karen Sorbello to attend the Board Presidents meeting in Sewell, NJ on February 4, 2017 at a cost of \$50.00

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Vote: To approve Item 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, **Mrs. Sorbello (5-0-1) ** Mrs. Sorbello abstained

Motion Approved

Motion to Approve Workshops Items 3 thru 6

**Karen Sorbello –
Conference 3/2/17**

3. Mrs. Karen Sorbello to attend the NJ Tech Conference in Mercer County NJ on March 2, 2017 at a cost of \$99.00

**Lori Becoskie –
Conference 2/24/17**

4. Mrs. Lori Becoskie to attend a one-day conference in Cherry Hill, NJ on National Autism Education on February 24, 2017 at a cost of \$165.00 (to be taken out of professional development)

**Nick Borgese –
Workshop 3/17/17**

5. Mr. Nick Borgese to attend a workshop in Cherry Hill, NJ entitled 101 Practical and Ready to Use Strategies to Strengthen Your Student's Writing on March 17, 2017 at a cost of \$245.00 (to be taken out of professional development)

**Jennifer Pontarelli –
Workshop 3/24/17**

6. Mrs. Jennifer Pontarelli to attend a workshop in Glassboro, NJ entitled Yoga and Mindfulness in NJ Schools Symposium on March 24, 2017 at a cost of \$169.00 (to be taken out of professional development)

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Item 3

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, **Mrs. Sorbello (5-0-1) ** Mrs. Sorbello abstained

Vote: To approve Items 4 thru 6

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Plans

Motion to Approve Plans Item 1

ESSA Submission

1. The 2016 Elementary and Secondary Education Act (ESSA) Action Plan for submission to the County Office of Education

Motioned by Jennifer Gray, Seconded by Edward Hoban

Vote: To approve Item 1

Voice Vote. All in favor

Motion Approved

Policies

Motion to Approve Policies Item 1

Second reading of new policies and regulations

1. Second reading of the following new policies and regulations:
2415.30 Title 1 – Educational Stability for children in Foster Care
2418 – Section 504 of the Rehabilitation Act of 1973 – Students

Motioned by Jennifer Gray, Seconded by Edward Hoban

Vote: To approve Policies Item 1

Voice Vote. All in favor

Motion Approved

Trips

Motion to Approve Trip Items 1 thru 3

**Filed Trip 5/4/17 –
Camden Adventure
Aquarium**

1. The Kindergarten class trip to the Camden Adventure Aquarium on May 4, 2017 (This trip is sponsored by the PTO and is no expense to the board)

**Field Trip 5/11/17 –
Academy of Natural
Sciences**

2. The 2nd grade class trip to the Academy of Natural Sciences on Thursday, May 11, 2017 (This trip is sponsored by the PTO and is no expense to the board)

**Field Trip 5/19/17 –
Batsto Wharton State
Park**

3. The 3rd grade class trip to Batsto Wharton State Park on Friday May 19, 2017 (This trip is sponsored by the PTO and is no expense to the board)

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Trip Items 1 thru 3

Voice Vote. All in favor

Motion Approved

Motion to Approve Calendar Item 1

Calendar

17-18 Calendar

1. The 2017-2018 Magnolia School Calendar (**attachment**)

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Calendar Item 1

Voice Vote. All in favor

Informational Items:

General

Building and Grounds

A. Building and Grounds

1. A fire drill was conducted on January 12, 2017
2. A evacuation drill was conducted on January 19, 2017

Curriculum

B. Curriculum

1. Teacher Evaluations
 - Walkthroughs plus conferences – 9
 - Long evaluations – 40
 - Short evaluations – 28

Finance

C. Finance - None

Interdistrict

D. Interdistrict

1. Interdistrict Superintendent's Meeting January 11, 2017: Superintendent discussed
2. Interdistrict Dance: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) - None

Policy/Procedure

F. Policy/Procedure - None

Public Relations/Liaison

G. Public Relations/Liaison - None

Student/Parental

H. Student/Parental Issues and Concerns

1. Renaissance Initiative: Superintendent updated
2. Yoga Initiative: Superintendent updated
3. HIB Report – Two investigations discussed

Principal's Report

I Principal's Report

1. Mr. Johnson's principals report (**attachment**)

Board Secretary Report

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items

Informational Items:

- Financial disclosure forms

Board Actions

Board Actions:

Motion to approve Items A thru C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of November 2016 (**Attachment A1 and A2**) and December 2016 (**Attachment A3 and A4**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of November 2016 and December 2016 (**Attachment B1 and B2**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2016 and December 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1 and C2**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2016 and December 2016. The Treasurer's Report and Secretary's report are in agreement for the month of November 2016 and December 2016. (**Attachment C3 and C4**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Items A thru C

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Motion to approve Items D and E

Warrants

D. Warrants

The attached bill lists:

- January 2017 payroll (**Attachment D1**)
- February 2017 warrants (**Attachment D2**)

Voided Check

E. Void Check

The voiding of the following warrant account check:

#5582 \$1,000.00 12/21/16 Katherine Gorman

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Items D and E

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Motion to approve Items F thru J

**Durand Academy –
Tuition student
#9141913049**

- F. Tuition Contract** - To approve tuition contract with Durand Academy for student #9141913049 in the amount of \$74,271.75 for tuition and \$39,775.00 for a 1:1 aide for the 2016-2017 school year (Note: to be prorated).

**Washington Township
BOE – Tuition student
#3682818486**

- G. Tuition Contract** - To approve tuition contract with Washington Township Board of Education for student #3682818486 in the amount of \$16,727.00 for the 2016-2017 school year (Note: to be prorated).

**Contract with
Hutchinson**

- H. Hutchinson** – To approve contract with Hutchinson in the amount of \$38,476.87 through the New Jersey Office of Clean Energy Direct Install Program and to approve payment in the amount of \$38,476.87 as deposit.

**Salaries Charged to
Grants 16-17**

- I. Salaries Charged to Grants** – To approve the salaries charged to grants for the 2016-2017 school year (**Attachment II**).

**Preschool Education
Aid 17-18**

- J. Preschool Education Aid** – To approve submission of the 2017-2018 Preschool Education Aid application.

Motioned by Jennifer Gray, Seconded by Edward Hoban

Vote: To approve Items F thru J

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Motion to approve Item K

**Resolution to
Appropriate Capital
Reserve Funds**

K. Resolution to Appropriate Capital Reserve Funds

Whereas the Magnolia Board of Education, County of Camden desires to advance the following capital projects: floor renovations, paint, asbestos removal, bathroom renovations, alarm and security system repair/replacement, playground replacement, and asphalt resurfacing, and

Whereas capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

Whereas the Magnolia Board of Education acknowledges that State support for capital projects is not currently available, and

Whereas the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

Whereas, by declaring a capital project as “otherwise” eligible, the Magnolia Board of Education hereby declares that the above-mentioned projects will be supported in full with local capital reserve funds.

Now Therefore Be It Resolved, that the Magnolia Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

Be it Further Resolved, that the Magnolia Board of Education hereby appropriates \$491,820.46 from its capital reserve fund to support the full cost of this project.

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Item K

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

Motion to approve Addendum Item A

Sterling OFAC

A. Sterling OFAC

Acknowledgement of review of Sterling High School Board of Education's Corrective Action Plan regarding OFAC Case #INV-041-16 (**Attachment A1**).

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Addendum Item A

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Gray, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

**Open Audience
Participation II**

Audience Participation II

Motioned by Edward Hoban, Second by Jennifer Gray

Vote: To approve Audience Participation II

Voice Vote. All in favor

- **Heather Worthington 712 Jackson Ave. Magnolia**
 - Expressed concerns about HIB procedures not being followed properly regarding her daughter.
- **Helen Van Dusen 309 Brooke Ave. Magnolia**
 - Asked where in HIB policy that police department is part of investigation procedures.
- **Jenevieve Van Dusen 8th Grade Student**
 - Indicated she was wrongfully accused of cyber bullying and expressed how she felt going through this HIB investigation.
- **Brenda Blachowski 109 Otter Branch Drive Magnolia**
 - Commented she is looking forward to working with superintendent and principal regarding school issues.
 - Showed the board student letters about experience on school trips.

**Closed Audience
Participation II**

Closed Audience Participation II

Motioned by Jennifer Gray, Seconded by Edward Hoban

Vote: To Close Audience Participation II
Voice Vote. All in favor

**Recess into Closed
Session**

RECESS INTO CLOSED SESSION at approximately 7:37 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:00** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: Student Issue and HIB).

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To Enter Executive Session
Voice Vote. All in favor

Action will not be taken after Executive Session

**Resumption to Public
Portion of the Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:21 pm

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor.

- Superintendent answered Helen Van Dusen's question regarding police involvement.
- Superintendent acknowledged police chiefs comment that the school did properly involve the police.
- Superintendent asked Heather Worthington to set up an appointment to meet.

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 8:29 pm by Jennifer Gary, Seconded by Edward Hoban.

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

